

**MINUTES OF THE FINNINGLEY PARISH COUNCIL MEETING HELD AT THE VILLAGE HALL ON TUESDAY 20<sup>th</sup> JULY AT 7PM**

PRESENT: Councillors R Castle(Chairman), J Clarke, and J Kong

IN ATTENDANCE:

One member of the public

In the meeting notice (posted on noticeboards), the Parish Council website ([www.finningley.org](http://www.finningley.org)) and its Social Media page (Finningley Parish Council Facebook site), members of the public were invited to raise questions or concerns in person or by email to the clerk via the Parish Council website.

**1. TO AGREE ITEMS TO WHICH THE PUBLIC AND THE PRESS SHOULD BE EXCLUDED UNDER THE PUBLIC BODIES (ADMISSIONS TO THE MEETING ACT 1960)**

None

**2. TO RECEIVE/ACCEPT APOLOGIES** –Apologies received: Julie Leighton-Eshelby Clerk to the Council & Cllr Creighton

**3. DECLARATIONS OF OTHER INTERESTS AND ANY UPDATES TO EXISTING MEMBERS' INTERESTS**

None

**4. POLICING ISSUES**

The Doncaster Police Newsletter has been sent around Council. No issues to report.

**5. REPORT FROM WARD COUNCILLORS/DMBC REPRESENTATIVES**

No Ward Councillor in attendance.

**6. TO DISCUSS ANY ISSUES RAISED BY THE PUBLIC VIA THE COUNCILS WEBSITE OR BY PUBLIC PARTICIPATION AT THE MEETING**

One member of the public joined the meeting but did not wish to raise any issues.

Overgrown footpath report (Playing field car park to Station Road) received via website. Cllr Castle updated members that the land referred to is not FPC land and is a matter for DMBC and this enquiry has been referred to DMBC.

**7. CO-OPTION UPDATE - Cllr Castle**

The council have so far received interest from 2 interested parties. The next meeting is currently in September but the Clerk has previously confirmed to Cllr Castle we can call an extraordinary public meeting to discuss co-option beforehand if the council wishes.

**8. TO APPROVE MINUTES OF THE PARISH COUNCIL MEETING HELD 15.06.2021**

**RESOLVED** the minutes be approved as a true record. In future Cllr Castle wishes to ensure we go back over minutes to deal with matters arising to ensure members always picks up on any outstanding tasks for best practice.

**9. MATTERS ARISING FROM ABOVE MEETING FOR INFORMATION/NOTING** - None

**10. REPORT FROM PFA MEETING**

Cllr Kong confirmed the minutes of the 30<sup>th</sup> June meeting and AGM minutes have now been circulated around all members.

**11. REPORT ON YORKSHIRE WILDLIFE PARK CONSULTATIVE COMMITTEE MEETING**

Cllr Castle attended the last meeting and there is nothing of content to report to members.

**12. REPORT ON AIRPORT CONSULTATIVE COMMITTEE MEETING**

Cllr Castle attended and circulated his report. Noted that Covid-19 has had an impact on usage.

**13. DMBC CCTV NETWORK ROLL OUT UPDATE**

Cllr J Kong updated the scheme is progressing. However, the FABB group have not yet received a letter from the FPC to reengage with the group as was expected.

**14. VILLAGE ENHANCEMENT PROJECTS**

Cllr Clarke updated since our last meeting there has been a 106 village enhancement consultation arranged by DMBC on the green and the Post Office and we are currently awaiting the findings of the consultation. Noted members are waiting to hear from DMBC.

**15. VILLAGE HALL RISK ASSESSMENT**

Cllr Castle confirmed a general risk assessment and Covid risk assessment have been received. Government Covid rules have now changed once more so Cllr Castle agreed to speak with Barry Lifsey to arrange to update the Village Hall Risk Assessment.

**16. PFA RISK ASSESSMENT**

Cllr Castle confirmed we have not received any risk assessment to date.

Members agreed to raise the matter at the next PFA meeting as it is a legal requirement to have both general and covid assessments in place and there is concern the council may be accountable for this omission as the PFA act on behalf of both Finningley and Blaxton Parish Councils.

Cllr Kong suggested making a second official request in writing to the PFA for this information and to give the PFA the opportunity to answer or it may be placed on the next PFA meeting's agenda in late August. Agreed

**17. PARISH COUNCIL KEY DISTRIBUTION**

Cllr Castle currently holds all the keys to the council assets at the moment with the exception of the grit bin keys which Cllr Castle & Cllr Clarke each have a set. To discuss further at a later meeting for best practice.

**18. ISSUES RELATING TO JOINT PLAYING FIELD**

Cllr Clarke confirmed he saw plenty of public participation of sports on the playing field at the weekend and the adult gym equipment was in use.

Cllr Kong reported a resident has enquired about the Tennis subscription and she directed them to the Post Office for payment & access code.

## **19. ISSUES RELATING TO VILLAGE HALL**

### Bonser Formal Quote

Cllr Castle is waiting to hear back from Bonser's and also the contractor dealing with the ivy at the Village Hall after asking the Clerk to make contact previously. Agreed to follow this up with the Clerk. Cllr Clarke agreed to speak with the contractor regarding the Ivy/village hall.

### Village Hall Agreement

Cllr Kong raised the issue the existing Village Hall Agreement expired in April 2021. This needs to be updated and contact be made with the Village Hall Committee to discuss. Possible updated agreement may exist.

## **20. POND ISSUES**

### Pond Construction Update

Cllr Clarke updated members he will arrange to speak to the consultant previously involved subject to the outcome of the village enhancement consultation. Members had a discussion over the current leaking of water from the pond and possible solutions to consider.

Cllr Castle informed members he is arranging to top up the water levels the following day.

## **21. ALLOTMENTS PROVISION**

### Progress Update

Cllr Castle explained the shed, and water is now in place.

### Greenhouse and Glass request update

Request has been made to put a glass greenhouse on site. After discussion, members agreed the best way forward would be to invite the Allotment Society to the next meeting and members to review the current agreement in readiness for the meeting.

### Allotment Locks & Keys

Cllr Castle explained an additional lock for the shed is required for practicality. Agreed the committee is responsible for key cutting themselves moving forward and the members agreed to handover the access to enable the committee to do this.

### Appoint Allotment Society Representatives

Defer to next meeting.

## **22. CHAPEL LANE – CHAPEL CLEANING**

Cllr Castle updated following the involvement of the Ward Councillor's recently. The wall is owned by the adjacent resident so DMBC funding not available. Discussion had regarding a algicide spray that may clean the wall without causing damage to the wall. Members to consider further.

### **23. FLAGPOLE**

No action, further consideration required.

### **24. FINANCIAL MATTERS**

#### To Approve BIB transactions/Payments

Approved.

#### Playing Fields Grant

Members confirmed they have not yet received the clarifications from the Clerk regarding the history and agreement of the PFA grant before decisions can be made. The information needs to be considered and members agreed to defer to satisfactory information being obtained.

#### Receive Annual Accounts 2020-2021

All members confirmed due to the late circulation of the emails containing the information they have not reviewed the attachments. Defer discussion.

#### Receive Internal Auditors Report 2020-2021

All members confirmed due to the late circulation of the emails containing the information they have not reviewed the attachments. Defer discussion.

#### Annual Governance Statement 2020-2021

Cllr Castle will meet with Clerk to review as soon as possible and update members.

#### Accounting Statement 2020-2021

All members confirmed due to the late circulation of the emails containing the information they have not reviewed the attachments. Defer discussion.

### **25. PLANNING ISSUES**

a) Planning Applications Received: Nothing

b) Planning Updates : No update

### **26. HIGHWAY ISSUES**

Update on Definitive Map Modification Order -. Nothing received

Walkabout : Outstanding

## **27. COMMUNICATION**

### Parish Council Website WCAG 2.1 AA Compliance

Cllr Castle agreed to chase Aubergine regarding recent correspondence.

Discussion to update relevant information on the website and also social media, such as the suspension of green bins to keep the village informed.

### Social Media

Cllr Kong reported the FPC social media page is continuing to increase its followers. It is encouraging to see the page is being accessed too more and followers are returning to the page when posts are uploaded. Happy to continue to post items passed over of interest to the village/residents.

### Newsletter/Arrow

Defer discussion when results of the village enhancement is received.

## **28. TO RECEIVE AND NOTE CORRESPONDENCE**

Julie Leighton-Eshelby Clerk to the Council has tendered her resignation from Finningley Parish Council. Julie has kindly agreed to assist with the recruitment process and handover. Members wanted to thank Julie for her efforts over the years and wished Julie well in her future endeavours.

No correspondence that has not already been shared with the Council members.

## **29. TO CONFIRM DATE OF NEXT MEETING**

21<sup>st</sup> September 2021 7pm.