

**MINUTES OF THE MEETING OF FINNINGLEY PARISH COUNCIL HELD IN THE VILLAGE HALL  
ON TUESDAY 15<sup>TH</sup> JUNE 2021 AT 7PM**

**PRESENT:** Councillors R Castle (Chairman), W Bedford, J Clarke, C Creighton and J Kong

**IN ATTENDANCE:**

One member of the public was also present

**PUBLIC PARTICIPATION**

The member of the public present did not wish to speak.

**1. TO AGREE ITEMS TO WHICH THE PUBLIC AND PRESS SHOULD BE EXCLUDED UNDER THE PUBLIC BODIES (ADMISSIONS TO MEETING) ACT 1960** - None

**2. TO RECEIVE/ACCEPT APOLOGIES** – All members present

**3. DECLARATIONS OF OTHER INTERESTS AND ANY UPDATES TO EXISTING MEMBERS' INTERESTS** - None

**4. POLICING ISSUES**

It was noted that the last Doncaster Central and South Neighbourhood Newsletter received was in April (circulated to members) and nothing further had been received.

**5. REPORT FROM WARD COUNCILLORS/DMBC REPRESENTATIVES**

The Parish Council is trying to establish ownership of a small fenced off area of land on Old Bawtry Road which is very overgrown and unsightly.

Stephen Racjan – DMBC Stronger Communities Officer has confirmed that the land is not owned by DMBC and it was agreed that the Parish Council will confirm the identity of the landowner with Land Registry as a couple of possible names have been put forward.

**6. TO DISCUSS ANY ISSUES RAISED DURING PUBLIC PARTICIPATION OR VIA THE PARISH COUNCIL WEBSITE**

Receipt of correspondence regarding Planning Application 21/01502/FULM – Erection of 36 Affordable Homes in Church Lane, Finningley was noted.

**Blocked Drains (Old Bawtry Road)**

It was noted that no response had been received from DMBC; Councillors C Creighton and J Clarke to investigate and take photographs of the blocked drains/gullies to highlight the problem and follow up with DMBC.

**7. TO APPROVE MINUTES OF THE ADJOURNED ANNUAL MEETING OF THE COUNCIL HELD ON 25<sup>TH</sup> MAY 2021**

**RESOLVED** the minutes be approved as a true record, to be signed by the Chairman.

**8. TO APPROVE MINUTES OF THE EXTRAORDINARY PARISH COUNCIL MEETING HELD ON 25<sup>TH</sup> MAY 2021**

**RESOLVED** the minutes be approved as a true record, to be signed by the Chairman.

**9. MATTERS ARISING FROM ABOVE MEETING FOR INFORMATION/NOTING** – None raised

**10. DMBC CCTV NETWORK ROLL OUT UPDATE – CLLR J KONG**

Cllr J Kong reported that the roll out is progressing; clerk still to write to the FAB group to formally confirm that the Parish Council wish to re-engage with the DMBC CCTV Network roll out.

**11. VILLAGE ENHANCEMENT PROJECTS FEEDBACK – CLLRS C CREIGHTON & J CLARKE**

It was noted that Donna Flicker – DMBC Stronger Communities Co-ordinator (South) will be circulating the feedback received at the end of June once the consultation has ended.

Councillor C Creighton spoke about the verbal preferred project feedback received at the consultation event including completion of the pond, maintaining the dedications on the benches around the pond and play equipment on the Playing Fields.

#### **12. VILLAGE ENHANCEMENT – DMBC FUNDING POSITION REGARDING VAT**

The Chairman reiterated that the funding received from DMBC does not include VAT and the Parish Council must ensure that they have sufficient reserves to pay the VAT element before we can claim the VAT back from HMRC.

#### **13. MEET AND GREET FEEDBACK (05/06)**

Councillor C Creighton advised that a number of residents had raised concerns regarding village/highway matters during the event and it was agreed to arrange a walkabout to look at all outstanding issues which will be reported to DMBC via Donna Flicker – DMBC Stronger Communities Co-ordinator (South).

It was noted that Nick Fletcher MP was also present and spoke to residents regarding a number of issues including the recent planning application for 36 homes in Church Lane and speeding through the village.

Residents also spoke to the Parish Councillors present about the history of the village in particular around the pond and village green area.

#### **14. REVIEW VILLAGE HALL AND PLAYING FIELDS RISK ASSESSMENT**

#### **15. REVIEW VILLAGE HALL AND PLAYING FIELDS COVID 19 RISK ASSESSMENT**

(Discussed together)

The Chairman reiterated that legislation stipulates that the venue management should have a general venue risk assessment and a Covid 19 risk assessment to highlight the potential Covid 19 risks which should specify the maximum capacity limit in order to maintain social distancing; users should also have their own risk assessment for their particular use if they are importing any further risks.

#### Playing Fields

It was noted that the Parish Council had requested a copy of both risk assessments but had been advised that there is no single Covid 19 related risk assessment for the Playing Fields but a number of different one's based on usage.

The Parish Council have received no general venue or Covid 19 risk assessment other than one covering the use of the pavilion kitchen.

#### Village Hall

It was noted that the Parish Council had requested a copy of both risk assessments and had received a Covid 19 risk assessment for the Village Hall but not a general venue one. In light of the lack of a general venue risk assessment the Chairman volunteered to work with Cllr W Bedford in putting one together taking professional advice if required.

The Village Hall Covid 19 risk assessment puts the emphasis back on the hall users to conduct their own Covid 19 risk assessment agreeing a number of aspects including maximum capacity, room layout and kitchen risks etc. and it was noted that the Village Hall is closed at present except to 3 permitted groups (toddlers, organised sport and the Parish Council).

Members stressed that the venue's Covid 19 risk assessment must include a maximum capacity limit and this should not be left to the users to agree as they should only have to provide a risk assessment for their additional risks/requirements.

The clerk was asked to look at the venue capacity legislation and required compliance to ensure that the Parish Council are legally compliant.

Cllr J Clarke asked the Chairman if he had seen the user risk assessments in his role as one of the two Parish Council appointed representatives (Cllrs W Bedford and R Castle) on the Village Hall Committee and he confirmed that he had not seen these.

Cllr W Bedford replied that the Village Hall Committee does not want the Chairman involved and that he is reportedly referred to by some members of the Village Hall Committee as the "Project Prevention Officer".

A heated discussion took place regarding the exclusion of the Chairman from the Village Hall Sub-Committee meetings and Cllrs J Clarke, C Creighton and J Kong expressed their consternation regarding the exclusion of the Chairman and the acceptance of the situation by Cllr Bedford.

Cllr C Creighton left the meeting at 7.45pm stating that he would not be part of this conduct which Cllr J Kong stated was not acceptable, unprofessional and totally inappropriate.

Members expressed the seriousness of the situation and the clerk was asked to seek advice from DMBC and the YLCA.

The majority of the remaining members agreed that in the circumstances they no longer wished to continue with the remainder of the meeting and the meeting was closed at 7.53pm.