

**MINUTES OF THE FINNINGLEY PARISH COUNCIL MEETING HELD VIA VIDEOCONFERENCE ON TUESDAY 21<sup>ST</sup> JULY AT 7PM**

PRESENT: Councillors R Castle (Chairman), W Bedford, J Clarke, J Hill, R Johnson and J Kong

IN ATTENDANCE:

Ward Councillors Steve and Jane Cox

In the meeting notice (posted on noticeboards), the Parish Council website ([www.finningley.org](http://www.finningley.org)) and its Social Media page (Finningley Parish Council Facebook site), members of the public were invited to raise questions or concerns in person at the remote meeting (by request) or by email to the clerk via the Parish Council website.

**1. TO RECEIVE/ACCEPT APOLOGIES** – Councillor C Creighton

**2. DECLARATIONS OF OTHER INTERESTS AND ANY UPDATES TO EXISTING MEMBERS' INTERESTS**

Councillor R Castle declared an interest in Item 12

Councillor J Clarke declared an interest in Items 8 & 9

Councillor R Johnson declared an interest in Item 9

Councillor W Bedford declared an interest in Item 10

Councillor J Kong declared an interest in Item 9

**3. POLICING ISSUES**

Councillor R Johnson reported that an increased police presence has been observed on the Playing Fields and spoke about South Yorkshire Police (SYP) Alerts which is a community messaging system.

**4. REPORT FROM WARD COUNCILLORS/DMBC REPRESENTATIVES**

Ward Councillor Steve Cox spoke about the recent DMBC planning meeting to determine 20/01348/FUL - Change of use of land to campsite with associated amenity facilities (temporary) at the Yorkshire Wildlife Park, Brockholes Lane, Branton. Concern was raised that Finningley Parish Council was not represented at the meeting as no meeting notification had been received from DMBC.

Councillor Cox also gave an update on the distribution of the hand gel dispensers being supplied by DMBC.

**5. TO DISCUSS ANY ISSUES RAISED BY THE PUBLIC VIA THE COUNCILS WEBSITE OR BY PUBLIC PARTICIPATION AT THE MEETING**

No issues raised via the Parish Council website and no members of the public requested an invitation to the remote meeting.

**6. TO APPROVE MINUTES OF THE PARISH COUNCIL MEETING HELD 16.06.20**

**RESOLVED** the minutes be approved as a true record.

**7. MATTERS ARISING FROM ABOVE MEETING FOR INFORMATION/NOTING**

Christmas tree lights update

Councillor W Bedford advised that all the Christmas lights have been tested and are working well; the top lights have been left on the tree.

**8. VILLAGE ENHANCEMENT PROJECTS**

Update on progress with 106 Officer Decision Request (ODR) – any change since last meeting

Councillor W Bedford reported that Donna Flicker (DMBC) has agreed to two separate Section 106 agreements, one for the Playing Field and one for the Village Enhancement Project as they are both at different stages.

Councillor Bedford noted that he hopes work on the Village Enhancement Project will commence in October.

### Existing projects

It was noted that following a review of the three village enhancement project plans and specifications Councillors W Bedford and J Clarke had attended a meeting with Donna Flicker and Laura Felters (DMBC) to discuss the proposed potential increase in specification and costs:-

### Pond

Increased specification for the surface of the walkway and seating around the pond, part-draining the pond and improving the edging down to the clay base and refilling & re-grassing the green around the pond.

### Blenheim Drive open space

Increased specification for the seating

### Chapel Lane/Wroot Road open space

Increased specification for the seating and pathway

### New projects

Councillor W Bedford gave an overview of the potential additional projects:- enhancements to the Village Hall exterior, remedial work on the public rights of way (Darkey Lane, Lindley Road to Railway & Picklewood) and Rectory Lane land restoration.

**RESOLVED** to hold site visit on Wednesday 29<sup>th</sup> July to evaluate the work required on the Village Hall exterior following which Councillors W Bedford and J Clarke will put together a specification to be sent to Ink Architecture.

**ALL MEMBERS INVITED TO ATTEND**

## **9. ISSUES RELATING TO JOINT PLAYING FIELD**

### Update on progress with 106 Officer Decision Request (ODR) – any change since last meeting

Councillor R Johnson gave a progress update and it was noted that Councillor Johnson would be meeting with DMBC on Wednesday 22<sup>nd</sup> July to discuss installing CCTV on the Playing Field.

### Lockdown Report

Councillor R Johnson reported that the tennis courts were reopened on 4<sup>th</sup> July and that the playing conditions have been amended in line with Government guidelines.

It was noted that the gates are now being reopened on a daily basis to allow car parking and that cricket has also now resumed on the Playing Fields.

## **10. ISSUES RELATING TO VILLAGE HALL**

### Reopening

Councillor W Bedford reported that a Covid 19 Risk Assessment is to be carried out on the Village Hall with a view to reopening mid-August.

### Decoration

Councillor W Bedford advised that work on the interior redecoration has started and should be completed by 2<sup>nd</sup> August.

It was noted that outside redecoration work is also required on the Village Hall and it was agreed to put this on the next agenda for further discussion.

## **11. POND ISSUES**

### Proposal for water supply

The Parish Council discussed at length the proposal for water supply to Finningley Pond (previously circulated to members by the Chairman) and the funds required to complete the project.

**RESOLVED** to proceed with the proposal subject to available funds in the pond budget 2020/21 and approval by members of the amount required to be taken from reserves to complete the project; breakdown to be circulated to members.

**CLLR R JOHNSON & CLERK**

**RESOLVED** to co-ordinate this project with the Village Enhancement work at the pond  
**CHAIRMAN AND CLLRS W BEDFORD & J CLARKE**

Proposal to purchase 2 x 25 ltr of extract of barley straw

Councillor W Bedford reported that Craig Woodland who is assisting the Parish Council voluntarily to improve the pond has recommended the purchase of barley straw to improve the water quality.

**RESOLVED** to purchase 2 x 25 ltr barley straw extract at a cost £199.96 each. **CLLR W BEDFORD**

**12. ALLOTMENTS PROVISION**

Progress Update

The Chairman advised that the Allotment Society had approached him regarding funding for additional materials required for the allotment i.e. stand pipe and screening etc.

**RESOLVED** to request that the Allotment Society submit their proposal and costings to enable the Parish Council to consider supporting this. **CHAIRMAN**

It was noted that two Parish Council Allotment Society representatives will be appointed at the next Parish Council meeting.

**RESOLVED** to write to the Allotment Society to request that until the Parish Council have appointed their representatives the Chairman be invited to attend the Allotment Society meetings on behalf of the Parish Council. **CLERK**

Water provision update

The Chairman advised that the water has now been connected by Anglian Water.

**13. FINANCIAL MATTERS**

Pre-Approved BIB transactions

£ 8796.00	PW Cooper & Sons (Allotment Work)	BIB.554
£ 335.94	Clerks Salary (July)	BIB.555
£ 84.00	HMRC (PAYE)	BIB.556
£ 15.00	YLCA (Allotment Webinar Session 08/07)	BIB.557

Payments for approval

£ 15.52	DMBC (Litter bin emptying)	BIB.558
£ 131.47	DMBC (Dog bin emptying)	BIB.559

Members approved payments.

Progress with Internal Audit

The clerk advised that the accounts are with the internal auditor at present and will be presented to the Parish Council at their next meeting.

**14. PLANNING ISSUES**

**a) Planning Applications Received:**

(20/01219/MIN) Proposed sand and gravel extraction (9 years with up to a further 2 years restoration) on land on the north side of Bank End Road, Finningley

Concern was raised regarding the traffic impact on the village and the lack of information provided.

**RESOLVED** to compile response to be circulated to members for approval prior to being sent to DMBC. **CLLR W BEDORD & CLERK**

**b) Planning Updates**

The Parish Council briefly discussed the impact of Covid 19 on the DMBC planning process.

## **15. HIGHWAY ISSUES**

Update on Definitive Map Order Application – No further update

### Lego Bricks

The Parish Council raised concern regarding the amount of vehicles parking in the village amenity areas around the Allotment and Post Office to access the airport viewing area.

**RESOLVED** to follow up with Ward Councillor Steve Cox.

**CLERK**

## **16. COMMUNICATION**

### Parish Council Website

The Parish Council previously agreed to defer updating the members responsibilities until after the Annual Meeting of the Council but due to the ongoing Covid 19 pandemic it was agreed to update the website presently.

**CLLR R JOHNSON & CLERK**

### Social Media

Councillor J Kong reported that she had not been able to access the site for the last couple of weeks due to technical difficulties which she hoped would be resolved in the near future.

## **17. TO RECEIVE AND NOTE CORRESPONDENCE**

### YLCA

### Business Continuity Plan (previously circulated to members)

**RESOLVED** to consider the Business Continuity Plan in line with the Parish Council Risk Assessment when this is updated.

### New Model Code of Conduct Consultation

Councillor R Johnson spoke about the DMBC Code of Conduct adopted by the Parish Council and it was agreed that members should respond individually to the consultation.

## **18. TO CONFIRM DATE OF NEXT MEETING**

Tuesday 15<sup>th</sup> September 2020 at 7pm via videoconferencing unless Finningley Parish Council conduct a Covid-19 Risk Assessment that allows meetings to resume at Finningley Village Hall (subject to any guidance/rules).