

MINUTES OF THE FINNINGLEY PARISH COUNCIL MEETING HELD VIA VIDEOCONFERENCE ON TUESDAY 21ST APRIL 2020 AT 7PM

PRESENT: Councillors W Bedford (Vice Chairman), R Castle, J Clarke, C Creighton, J Hill, R Johnson and J Kong

IN ATTENDANCE:

Ward Councillors Steve and Jane Cox

In the meeting notice posted on noticeboards, the Parish Council website and its Social Media page, members of the public were invited to raise questions or concerns by email to the clerk via the Parish Council website.

1. ELECTION OF CHAIRMAN

Councillor W Bedford (Vice Chairman) asked for nominations for Chairman. There were no nominations and therefore he chaired the remainder of the meeting.

2. TO RECEIVE/ACCEPT APOLOGIES – All members present

3. DECLARATIONS OF OTHER INTERESTS AND ANY UPDATES TO EXISTING MEMBERS' INTERESTS

Councillor W Bedford declared an interest in Item 12

Councillor R Castle declared an interest in Item 14

Councillors R Johnson declared an interest in Item 11

4. TO AGREE DEFERRAL OF THE ANNUAL PARISH MEETING AND THE FORMAT OF RECORDING THIS MEETING

NALC/YLCA Guidance

Parish Meeting

It was noted that in the opinion of NALC (National Association of Local Councils) the current Government guidance means that Parish Meetings (usually held in April) should not take place in person, and because a Parish Meeting does not have legislative power to meet remotely, there will be no Parish Meeting held until the public can be present.

Annual Meeting of the Council

The Coronavirus regulations that came into force on 4th April 2020 means there is now no requirement for a Parish Council to hold its Annual Meeting of the Council (usually held in May). This can be deferred until May 2021 **OR** until such time as the Parish Council determine.

RESOLVED to defer any decision on both the Parish Meeting and Annual Meeting of the Council until a physical Parish Council can take place.

Format of recording this meeting (Remote)

RESOLVED that remote meetings will be minuted as normal.

CLERK

5. POLICING ISSUES

Community Speedwatch Update

Councillor W Bedford advised that Community Speedwatch has been suspended until further notice due to the Coronavirus outbreak. Councillor Bedford also read out recent correspondence received concerning risk assessments for speedwatch locations.

Ward Councillors Weekly Reports – Circulated to members

6. REPORT FROM WARD COUNCILLORS/DMBC REPRESENTATIVES

Ward Councillor Steve Cox gave a brief update on the Coronavirus testing facility at Doncaster Sheffield Airport. His understanding was that as with other testing facilities it was by invitation only.

Councillor Cox advised that he had spoken to Peel regarding the lego bricks and they are looking at creating a turning point so vehicles can turn around and observe the planes once they are flying again. Concern was raised regarding an increase in fly tipping on Old Bawtry Road due to the current closure of the waste recycling centers and Councillor Cox agreed to raise this with Peel.

Ward Councillor J Cox advised that DMBC have temporarily suspended green bin collections during the Coronavirus outbreak in order to prioritise household waste and recycling collections. It was also noted that DMBC are reviewing the waste recycling centre closures on a weekly basis.

Councillor R Johnson raised concerns regarding the suspension of the green bin collection which is an essential service that has now been "out of action" since the collection on 11th March (first and only one since November 2019). This is causing an increase in green waste being burnt or fly tipped. Councillor J Cox agreed to feedback the concerns to DMBC.

7. TO DISCUSS ANY ISSUES RAISED BY THE PUBLIC VIA THE COUNCILS WEBSITE - None

8. TO APPROVE MINUTES OF THE PARISH COUNCIL MEETING HELD 17.03.20

RESOLVED the minutes be approved as a true record and signed by the Vice Chairman.

9. MATTERS ARISING FROM ABOVE MEETING FOR INFORMATION/NOTING

Item 20 Resolutions 1,2 & 3

The Parish Council unanimously agreed to continue implementing the resolutions below agreed at the March meeting which have been put in place to allow Parish Council business to continue during the Coronavirus outbreak:-

RESOLVED that Cllrs Bedford & Johnson along with the Clerk will recommend to members whether meetings should take place or be cancelled starting with the April 2020 meeting.

CLLRS BEDFORD & JOHNSON / CLERK

RESOLVED that until otherwise determined, the Clerk be authorised to exercise any of the powers of the Council subject to email consultation with, and agreement of, members before the action is taken.

CLERK / MEMBERS

RESOLVED that individual members be empowered to make progress within their delegated areas of responsibility and already approved expenditures subject to email consultation with members and the Clerk, and general agreement of the action before it is taken.

MEMBERS / CLERK

10. VILLAGE ENHANCEMENT PROJECTS

Update on progress with 106 Officer Decision Request (ODR) – any change since last meeting

Councillor W Bedford advised that the quotes received for the three village enhancement projects (seating on the Blenheim Drive open space, seating on the Chapel Lane/Wroot Road open space and an upgrade to the walkway & seating around the pond) have come in significantly below the initial estimates so the Parish Council can now look at additional projects for the remaining funding.

Councillor R Johnson highlighted the need to verify that the quote received for the pond area covers all the work required.

Projects Update

Councillor Johnson proposed that the Parish Council re-visit the possible enhancements to the side of the village hall as it was agreed that this would be considered funds permitting and suggested that Footpath No.1 would benefit from clearance and remedial work in the Darkey Lane area.

Councillor Johnson also gave an overview of how Section 106 money can be used.

RESOLVED to ask DMBC to go ahead with the three agreed village enhancement projects and members were requested to forward any further suggestions to Councillors W Bedford and R Johnson so these can be discussed further with DMBC.

ALL MEMBERS

11. ISSUES RELATING TO JOINT PLAYING FIELD

Update on progress with 106 Officer Decision Request (ODR) – any change since last meeting

Councillor R Johnson advised that the updated quote had now been received for the field improvements and has been sent to Donna Flicker (DMBC).

Councillor Johnson also advised that there are delays with the relocation or re-housing of the gas meter due to the Coronavirus outbreak.

Lockdown Report

Councillor Johnson reported that no sport is taking place on the Playing Fields at present due to the Coronavirus outbreak but the PFA have taken to decision to get the field mowed which will be done 22/04. The car park, pavilion and play areas will remain closed for the time being.

12. ISSUES RELATING TO VILLAGE HALL

Village Hall Management Committee Report

Councillor W Bedford reported that the new caretaker has carried out a deep clean in the village hall. Councillor Bedford has also cut back the brambles away from the shed and an application of weed killer is now required.

RESOLVED to ask Gillies Landscapes for a quote to remove any remaining brambles and to apply weed killer. **CLERK**

13. POND ISSUES

Councillor R Johnson reported that one of the floating islands in the pond has moved. He will investigate.

14. ALLOTMENTS PROVISION

Occupancy Agreement

It was noted that the occupancy agreement has been signed and passed on to the Allotment Society. Councillor R Johnson reported that a tenancy agreement had been provided by the Allotment Society with a one page set of rules but as this did not reflect the occupancy agreement and land management plan the Allotment Society had been asked to review and where appropriate revise this. A revised set of rules has now been received and will be reviewed. **CLLRS R CASTLE & R JOHNSON**

Progress Update

Councillor R Castle advised that the Parish Council has handed over the nine allotments to the Allotment Society but as these were oversubscribed the Allotment Society have split the majority of the plots into two.

The parking area is now finished but the fencing work has been delayed due to the Coronavirus outbreak.

Water provision to site

The pipework work has been completed and is awaiting inspection and connection by Anglian Water.

Compost Bins – request

The Parish Council discussed the request received from the Allotments Society to install 16 compost bins on site.

RESOLVED that 9 compost bins will be permitted which could be shared between the plot holders and to ask the Allotment Society if they would like to reconsider their preferred choice of bin accordingly. **CLERK**

Water Butts – request

Councillor R Johnson advised that a request to allow a water butt on the site had also been received from the Allotment Society.

The Parish Council discussed the request and it was noted that the water supply should be established on the site within the next couple of weeks. Concern was also raised regarding health and safety as the allotment is not currently fenced.

RESOLVED to allow one water butt as a temporary measure which must be securely lidded and must

be removed from the site once the water supply is established; decision to be relayed to the Allotment Society. **CLERK**

Councillor Johnson also spoke briefly about further late correspondence that had been received from the Allotment Society.

RESOLVED to circulate correspondence to members for consideration at the May meeting or maybe earlier as outlined in Item 9 above; decision to be relayed to the Allotment Society.

CLLR R JOHNSON

15. FINANCIAL MATTERS

Pre-Approved BIB transactions

£ 4620.00	Ink Architectural (Village Enhancement)	BIB.533
£ 335.94	April Salary	BIB.534
£ 84.00	HMRC (PAYE)	BIB.535

Payments for approval

£ 37.85	Printer Ink & Paper	BIB.536
£ 135.00	Gillies Landscapes (shrubs & beds maintenance)	BIB.537
£ 131.47	DMBC Dog Bin Emptying	BIB.538
£ 15.52	DMBC Litter Bin Emptying	BIB.539

Members approved payments.

16. PLANNING ISSUES

a) Planning Applications Received:

20/00164/FUL – Access point for vehicles to park on the front garden at 30 Wroot Road, Finningley

Members discussed the application and raised concerns regarding the proposed change in parking arrangements and that if the application was granted this could set a precedent for the future.

RESOLVED that members forward their concerns to Councillor R Johnson who will collate a response; clerk to post to DMBC Planning website once wording has been agreed. **CLLR R JOHNSON / CLERK**

17. HIGHWAY ISSUES

Update on Definitive Map Order Application

Cllr Bedford reported that there was no update on the application as DMBC are operating on a reduced service due to the Coronavirus outbreak.

Lego Bricks - Refer to Item 6

18. COMMUNICATION

Parish Council Website – No issues raised

Social Media – No issues raised

Approved minutes of the March Parish Council meeting to be sent to Councillor J Kong to post. **CLERK**

Review of the meeting and possible further use of videoconferencing

It was unanimously agreed to continue holding the monthly Parish Council meeting via videoconferencing until the lockdown restrictions are lifted; this will be facilitated by Councillors C Creighton and J Hill.

RESOLVED to ensure that future remote Parish Council meetings are open to the public who must register in advance (minimum of four days notice is required) to join the meeting. This will be advertised on the Parish Council website, noticeboards and social media.

Residents can also continue to post any questions or concerns prior to the meeting via the Parish Councils website to either the Chairman or the clerk; the clerk will bring any questions or concerns to the meeting and the responses will be included in the minutes of the meeting.

RESOLVED to compile wording regarding public participation for remote meetings, to be circulated to all members for approval. **CLLR'S W BEDFORD & R JOHNSON / CLERK**

19. TO RECEIVE AND NOTE CORRESPONDENCE

DMBC Hub Reports

To be circulated to members.

Peafowl Request

Councillor Johnson reported that he had received correspondence from a residential care home who are wishing to source peafowl for their grounds.

RESOLVED to reply to the request and advise that as the Parish Council do not own the peafowl we are unable to offer any assistance. **CLLR R JOHNSON**

Public path in between Harvey Close and Lower Pasture

The clerk read out correspondence received from a resident expressing concern regarding the amount of footfall on the path as due to the narrow width residents cannot stay more than two meters apart. Members noted that in general residents were observing the social distancing rules and they had not received any other complaints.

RESOLVED to respond and advise that at present there are no Government guidelines restricting the use of public footpaths and it is up to members of the public to follow the social distancing guidelines that apply in all public places. **CLLR R JOHNSON / CLERK**

20. TO CONFIRM DATE OF NEXT MEETING

Tuesday 19th May 2020 at 7pm via videoconferencing subject to any change to lockdown guidance/rules.