

MINUTES OF THE FINNINGLEY PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL,
FINNINGLEY, ON TUESDAY 19TH JUNE 2018 AT 7PM

PRESENT: Cllrs W Bedford (Chaired the meeting), R Castle, J Clarke, Mrs C Styring and B Worsfold

IN ATTENDANCE:
Mr Roy Hattersley

Three members of the public

1. TO AGREE ITEMS TO WHICH THE PUBLIC AND PRESS SHOULD BE EXCLUDED UNDER THE PUBLIC BODIES (ADMISSIONS TO MEETING) ACT 1960 - None

2. TO RECEIVE/ACCEPT APOLOGIES – Councillor R Johnson
Ward Councillors Jane Cox and Steve Cox
Stephen Racjan (DMBC)

3. DECLARATIONS OF OTHER INTERESTS AND ANY UPDATES TO EXISTING MEMBERS' INTERESTS

Cllr W Bedford declared an interest in Item 10
Cllr Mrs C Styring declared an interest in Item 15
Cllr B Worsfold declared an interest in Item 12

4. PARISH COUNCIL VACANCY

Co-option to fill Casual Vacancy

It was noted that three expressions of interest had been received and having received submissions in writing from all three candidates in advance of the meeting a vote was taken.

Julie Kong received an absolute majority vote of those present and voting and was therefore co-opted and welcomed by the Parish Council.
Julie Kong signed her Declaration of Acceptance of Office.

The two unsuccessful candidates were thanked for their interest in joining the Parish Council.

5. POLICING ISSUES

It was noted that the clerk was now receiving the Doncaster East Police Weekly Newsletter via Stephen Racjan (DMBC) and this was being circulated to members.

The following update for Finningley was extracted from the 15/06 newsletter:-

We recorded just 7 crimes across the ward, excluding Cantley/Bessacarr with 4 offences taking place at Hayfield Green, 2 at Auckley and 1 at Blaxton. However, we saw no burglaries or car crime amongst these offences.

We received no ASB complaints over the past week.

6. REPORT FROM WARD COUNCILLORS/DMBC REPRESENTATIVES – No Ward Councillors / DMBC Representatives were present

7. TO DISCUSS ANY ISSUES RAISED UNDER PUBLIC PARTICIPATION

Feedback from YLCA re: publishing of Draft Minutes

The clerk reported on the feedback received from the YLCA regarding the publication of draft minutes:-

Councils that have an annual turnover not exceeding £25,000 (defined as the higher of an authority's gross income for the year **or** its gross expenditure for the year) are obliged to adhere to the Transparency Code for Smaller Authorities and from the 2017/2018 financial year onwards such councils have to adhere to the code in lieu of having a routine external audit.

Section 29 of the Transparency Code states that a Parish Council should publish draft minutes from all formal meetings not later than one month after the meeting has taken place and that these should be published on a website which is publically accessible free of charge.

As Finningley Parish Council has an annual turnover for the last financial year exceeding £25,000 then it will not be exempt from routine external audit and is consequently not obliged to adhere to the Transparency Code for Smaller Authorities however the advice from the YLCA would be to adhere to the code as good practice in the local council sector.

Review of question raised at Annual Meeting of the Council 15/05/18

It was noted that as the Parish Council hold monthly meetings the current format is that the minutes of the previous month are formally agreed the following month before being published on the Parish Council website and noticeboard.

RESOLVED to consider the advice received from the YLCA and to discuss this item further at the July meeting.

8. TO APPROVE MINUTES OF THE ANNUAL PARISH MEETING HELD 15.05.18

RESOLVED the minutes be approved as a true record and signed by the acting Chairman.

9. TO APPROVE MINUTES OF THE ANNUAL MEETING OF THE COUNCIL HELD 15.05.18

RESOLVED the minutes be approved as a true record and signed by the acting Chairman.

10. MATTERS ARISING FROM ABOVE MEETING FOR INFORMATION/NOTING

Wellington Drive (Formally Trinity Gate) Footpath – Update

Councillor W Bedford gave a brief overview of the history of the footpath and the lack of response from DMBC.

It was noted that the Chairman has recently contacted Ward Councillor Steve Cox to ask for his assistance in resolving this issue and that Councillor R Castle has also reported it to DMBC as part of the Village Walkabout Report but that it has been sent back as "Closed- Case Invalid".

Councillor W Bedford advised that Ward Councillor Alan Jones has been previously been involved with this matter and it was agreed to follow this up with him. **CLERK**

North East Bassetlaw Community Liaison Group

Councillor W Bedford gave an update on the Misson and Tinker Lane sites and the Section 106 Agreement concerning vehicle movements.

11. GDPR UPDATE

The clerk read out general correspondence received from the YLCA regarding breaches of the Data Protection Act in relation to emails.

RESOLVED that all members have given their consent for any Parish Council emails to contain the names of all those members that have been included on the circulation.

Privacy Policy

RESOLVED to accept the Privacy Policy previously circulated to members. This will replace the current policy on the Parish Council website.

Records Management Policy

RESOLVED to accept the Records Management Policy previously circulated to members.

Data Information Audit

RESOLVED to accept the Data Information Audit previously circulated to members.

12. ISSUES RELATING TO JOINT PLAYING FIELD

Pavilion Final Account and balance of funds

Councillor B Worsfold gave a comprehensive overview of the final account and it was noted that at a recent meeting with Steve Thomas and Donna Flicker (DMBC) it was approved that the surplus balance can be paid over to the PFA for on-going maintenance.

RESOLVED to transfer the balance to the PFA who will then be responsible for any further expenditure.

Review of Section 106 Money – meeting with DMBC

Councillor B Worsfold gave an overview of the recent meeting with DMBC to discuss the Section 106 money earmarked for the playing field and it was noted that four projects have been identified: - adult gym equipment, improving the playing surface, fencing on Station Road and increasing the size of the playing field by excavating waste ground.

It was also noted that further Section 106 money is available for open space projects and improvements in the village.

RESOLVED that members will give consideration to projects/improvements that the Section 106 money could be used for, to be discussed further at the July meeting.

Enforcement Training Update

It was noted that no response has been received from Rob Scarborough regarding arranging a date for the training.

RESOLVED to follow this up.

CHAIRMAN AND CLERK

Councillor B Worsfold spoke about recent anti-social behaviour at the Pavilion/Playing Fields.

13. ISSUES RELATING TO VILLAGE HALL

Village Hall Committee Meeting Minutes/Report

Councillor W Bedford reported that £240 was raised for Village Hall funds at the car boot sale on Monday 28th May.

Update on Maintenance Plan

Councillor B Worsfold advised that he was still working on putting together the maintenance plan.

14. POND ISSUES

Pest Control Maintenance Contract

The clerk advised that she has now received a copy of the contract from DMBC who will carry out inspections every two months, the first inspection has already been carried out.

The clerk also reported that she has contacted DMBC and asked them to remove the original litter bin.

It was noted that the water level at the pond was very low.

15. ALLOTMENTS PROVISION

Site clearance quotations – progress and feedback

Councillor B Worsfold advised that three contractors have carried out a site visit but only one quote (verbal) has been received.

RESOLVED to chase outstanding quotes.

CLLR B WORSFOLD

Feedback on Finningley Parish Council Land Management Plan

The clerk advised that she had still not received any feedback despite following this up with both Tony Lonsdale and Kellie Naylor.

RESOLVED to chase this up with Kellie Naylor.

CLLR W BEDFORD

Allotments – next steps

RESOLVED to contact DMBC to obtain pre-application advice before submitting a formal planning application.

CLERK

16. FINANCIAL MATTERS

Pre-Approved BIB transactions – For Information Only

£ 457.84 J Leighton-Eshelby BIB.412
(June Salary, Quarterly Office Allowance and Mileage)

£ 84.00 HMRC (PAYE) BIB.413

To approve BIB transactions

£ 83.24 Mr C Philipson (Internal Audit Fee) BIB.414

Receive Internal Auditors Report 2017/18

Receipt of the Internal Auditors Report 2017/18 was noted and it was agreed to follow up on the observations raised.

17. PLANNING ISSUES

a) Planning Update: Site on Bank End Road 13/00531/TIP

Councillor W Bedford spoke about the pending retrospective application for the retention of site access on to Bank End Road (18/00398/FUL).

b) Planning Applications Received - None

c) Planning Concerns

Councillor W Bedford raised concerns regarding the DMBC Planning System which is not fit for purpose.

The clerk read out correspondence received from Jenna Rumley (Planning Service Improvement Manager- DMBC) promoting an online system available for residents which will email notifications when a planning application is submitted within their area of interest.

RESOLVED that the Parish Council are happy to help promote the service as requested.

18. NEWSLETTER

Update of content based on meeting

The final content of the newsletter was agreed to include details of the new Parish Council member and the new Privacy Policy.

Printing and distribution by 29th June

RESOLVED that the newsletter will be printed and distributed by members by 29th June.

19. HIGHWAY ISSUES

Village Walkaround (6th June)

Councillor R Castle spoke about the issues raised on the village walkaround report which has been submitted to DMBC and the difficulties encountered with the DMBC reporting system.

RESOLVED to arrange a further walkaround in mid August (date to be confirmed) to follow up on the observations made 6th June.

Feedback from Ward Councillor and DMBC Highways re; Wroot Road

Feedback received from Ward Councillor Steve Cox and DMBC Highways was noted.

20. WEBSITE ISSUES

Parish Council Website

No issues raised

21. TO RECEIVE AND NOTE CORRESPONDENCE

Resolved to circulate to members in the usual manner.

Further correspondence from resident concerning peacocks

Councillor B Worsfold advised that he had spoken to the resident about the damage caused and it was noted that this seems to be a problem experienced throughout the country.

It was agreed that although the Parish Council sympathise with the limited number of residents affected by the peacocks the Parish Council have no legislative powers/duties to act.

RESOLVED to respond to resident.

CLLR W BEDFORD AND CLERK

Complaint regarding HGV's using Wroot Road

Receipt of complaint regarding HGV's using Wroot Road was noted.

It was noted that Wroot Road has a statutory 30 mph speed limit on all vehicles and a temporary 20mph speed limit during school opening and closing times.

RESOLVED to co-ordinate with the police and DMBC to enquire if the Parish Council can secure the use of a hand held speed camera to record speeds throughout the village.

It was also noted that the Parish Council have organised voluntary agreements with a number of operators to not use Wroot Road including Aggregates R Us, The Green Group and Lafarge Quarry.

The Parish Council have also secured a legal agreement with IGas that no vehicles (owned by IGas or their contractors) will use Wroot Road and are requesting that DMBC secure a legal agreement with Bank End Quarry that vehicles are specifically excluded from travelling on Wroot Road.

RESOLVED to write to all recognised HGV owners outside the above agreements and request that they voluntarily avoid Wroot Road as a courtesy to the village. **CLERK**

RESOLVED to reply to resident and outline the action to be taken. **CLERK**

22. TO CONFIRM DATE OF NEXT MEETING:
Tuesday 17th July 2018 at 7pm in the Village Hall.

Chairman: