

MINUTES OF THE FINNINGLEY PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL, FINNINGLEY, ON TUESDAY 17TH JULY 2018 AT 7PM

PRESENT: Cllrs R Johnson (Chairman), W Bedford, R Castle, J Kong, Mrs C Styring and B Worsfold

IN ATTENDANCE:

Ward Councillor Alan Jones
Stephen Racjan (DMBC)

Mr Roy Hattersley
Three members of the public

The Chairman formally welcomed Julie Kong as a new member of Finningley Parish Council.

Bridget Clarke spoke of her aim to put together a village time capsule to represent village life over the past 100 years (1918 – 2018) with the school and village organisations being invited to make a contribution to the capsule.

Bridget asked for the Parish Councils support as the custodians of the capsule which will need to be securely stored at a location to be agreed.

A member of the public present enquired about the feedback received from the YLCA with regards to publishing draft minutes and the Chairman read out the proposed minute of the 19th June 2018 meeting relating to this issue.

Section 29 of the Transparency Code states that a Parish Council should publish draft minutes from all formal meetings not later than one month after the meeting has taken place and that these should be published on a website which is publically accessible free of charge. That is our current practice.

As Finningley Parish Council has an annual turnover for the last financial year exceeding £25,000 then it will not be exempt from routine external audit and is consequently not obliged to adhere to the Transparency Code for Smaller Authorities however the advice from the YLCA would be to adhere to the code as good practice in the local council sector. The Council continues to adhere to Section 29 of the Transparency Code.

A member of the public present advised that he had attended the meeting in order to familiarise himself with the newer members of the Parish Council and Councillors R Castle and J Kong introduced themselves.

Bridget Clarke also raised concern regarding boulders that are blocking the footpath on Old Bawtry Road adjacent to the Moto Park entrance. Councillor W Bedford advised that this has been brought to the attention of DMBC Highways and it was noted that Stephen Racjan (DMBC) was investigating further.

1. TO AGREE ITEMS TO WHICH THE PUBLIC AND PRESS SHOULD BE EXCLUDED UNDER THE PUBLIC BODIES (ADMISSIONS TO MEETING) ACT 1960 - None

2. TO RECEIVE/ACCEPT APOLOGIES – Councillor J Clarke

3. DECLARATIONS OF OTHER INTERESTS AND ANY UPDATES TO EXISTING MEMBERS' INTERESTS

Cllr W Bedford declared an interest in Item 8
Cllr R Johnson declared an interest in Item 13
Cllr Mrs C Styring declared an interest in Item 16
Cllr B Worsfold declared an interest in Item 13

4. POLICING ISSUES

The following update for Finningley was extracted from the 29/06 Doncaster East Police newsletter:-
We recorded just 11 crimes across the ward, excluding Cantley/Bessacarr with 2 offences taking place

at Branton, including an attempt residential burglary where the offenders were disturbed trying to get into the house via the bathroom window. In Hayfield Green, 5 crimes were recorded including 2 damages, whilst in Finningley, 3 minor crimes were recorded. We recorded 1 theft from a car parked on the industrial estate off Bank End Road. We received just 2 ASB complaints over the past week, which both took place in Finningley.

The Chairman thanked both Ward Councillor Alan Jones and Stephen Racjan (DMBC) for their assistance in facilitating the Parish Council receiving the newsletter on a regular basis. Stephen Racjan (DMBC) advised that PCSO Elizabeth Taylor is no longer covering Finningley and agreed to provide the clerk with the new PCSO's details as soon as possible.

5. REPORT FROM WARD COUNCILLORS/DMBC REPRESENTATIVES

Ward Councillor Alan Jones requested an update on the Section 106 money earmarked for the playing field. Councillor B Worsfold reported that he would be meeting with Ben Russell (DMBC Green Spaces Officer) in the near future to discuss the four projects that have been identified - adult gym equipment, improving the playing surface, fencing on Station Road / Darkie Lane, and increasing the size of the playing field by excavating waste ground.

The meeting will explore how DMBC / Ben Russell can help with these projects. It was also noted that Councillor Worsfold was in the process of obtaining quotes for the above projects but will not proceed further until after the meeting.

Ward Councillor Alan Jones also spoke about Yorkshire in Bloom and the work that has been carried out in neighbouring villages. It was agreed that the Parish Council would discuss using some of the Section 106 money available for open space projects to enhance the village. He also suggested that it was a good idea to get the community involved with this type of project.

Stephen Racjan (DMBC) spoke about the future maintenance of the wildflower beds and the ongoing work to support the armed forces community, carers in the local area and local youth groups.

6. TO DISCUSS ANY ISSUES RAISED UNDER PUBLIC PARTICIPATION

Review of publishing draft minutes

The Parish Council discussed the publishing of draft minutes and it was:

RESOLVED that, at the same time as circulation to members, draft minutes be circulated to all three Ward Councillors.

RESOLVED that following approval of the draft minutes by both the Chairman and Vice Chairman, a copy will be put on the Parish Council noticeboard situated outside Finningley Post Office. These minutes will remain as draft until they are formally approved at the next Parish Council meeting.

This procedure to be adopted for the next six months following which this will be reviewed.

Time Capsule

RESOLVED that the Parish Council will be custodians of the time capsule subject to a number of conditions namely the size and type of container and its contents. Councillors J Kong and Mrs C Stytring to represent the Parish Council and liaise with Bridget Clark on the project.

7. TO APPROVE MINUTES OF THE PARISH COUNCIL MEETING HELD 19.06.18

RESOLVED the minutes be approved as a true record and signed by the Chairman.

8. MATTERS ARISING FROM ABOVE MEETING FOR INFORMATION/NOTING

Wellington Drive (Formally Trinity Gate) Footpath – Update

The Chairman read out the response received from Richard Purcell (DMBC):-

After detailing his investigations to date he concluded "As things stand neither our Planning nor Highways services have the power to press for the creation of a pavement across this land to create

the missing link. However, if you have any new information to assist we would be happy to take another look.”

The Chairman gave a brief history of the footpath and it was noted that the original planning application and location plan states “Footpath and crossing points works to be carried out as per approved drawing” and also indicates a continuous footpath exiting the site and continuing along Old Bawtry Road in front of Bury Farm exit.

It was noted that the Chairman has responded to Richard Purcell and asked him to look at the matter further.

Ward Councillor Alan Jones reported that he has asked for a review of DMBC Planning due to a number of issues that he is not happy with.

North East Bassetlaw Community Liaison Group

Councillor W Bedford advised that IGas have now finished work at both sites (Misson and Tinker Lane). It was also noted that Finningley Parish Councillors along with Councillors from surrounding parishes had attended a very informative tour of the Tinker Lane site (04/07).

9. REPORT ON PCJCC MEETING

It was noted that the Chairman had circulated a report to all members prior to the Parish Council meeting and no further questions were raised. The report contained a commitment by Highways to inform Parish & Town Councils of forthcoming major roadworks in their area. It was noted that the Chairman would continue press for this information.

In response to a question DMBC confirmed that they are responsible for the highway right up to the level crossing gate for both the Station Road and Wroot Road crossings.

10. REPORT ON AIRPORT CONSULTATIVE COMMITTEE MEETING

It was noted that Councillor R Castle had circulated a report to all members prior to the Parish Council meeting. Councillor Castle gave an overview of the meeting which included a 45 minute presentation on how the bird population is controlled and an update on airport and community activities.

11. GDPR UPDATE

It was noted that a review of Standing Orders (to include GDPR) would be discussed at a future meeting.

12. APPOINT REPRESENTATIVE TO THE YORKSHIRE WILDLIFE PARK

Cllr R Castle - Proposed by Cllr B Worsfold, seconded by Cllr W Bedford and unanimously agreed. **RESOLVED** that Cllr R Castle be appointed as the Parish Council Representative with Cllr B Worsfold as deputy.

13. ISSUES RELATING TO JOINT PLAYING FIELD

Enforcement Training Update

RESOLVED to contact Ward Councillor Steve Cox to advise that the Parish Council have received no response from Rob Scarborough (DMBC) with regards to arranging a date for the training and ask him to chase this up. **CLERK**

Councillor B Worsfold reported that, as winter approaches, Roy Hattersley will be standing down from some of his Playing Field responsibilities and therefore more volunteers are required. Members were urged to “spread the word” and ask for volunteers who could offer 1 or 2 hours per week to undertake some of his current activities including early morning litter and dog dirt clearing.

14. ISSUES RELATING TO VILLAGE HALL

Village Hall Committee Meeting Minutes/Report

Councillor W Bedford reported that £240 was raised for Village Hall funds at the car boot sale held on

Monday 28th May and that this may be repeated at a later date. The Chairman asked if minutes of meetings were available. Cllr Bedford agreed to raise with the Village Hall Committee.

Update on Maintenance Plan

Councillor B Worsfold advised that both he and the Chairman are working on putting together the maintenance plan for the Pavilion which can then be used as a template for the Village Hall.

15. POND ISSUES

The Chairman advised that he had received correspondence from a member of the public regarding maintenance of the pond and that he had subsequently met with the resident at the pond along with Councillors W Bedford and B Worsfold to discuss his thoughts on this.

It was noted that the resident has experience of working with large ponds and although the pond is in good health, a number of potential problems have been identified which he would like to work on (free of charge) in order to improve the pond area.

RESOLVED that the Chairman & Councillors W Bedford and B Worsfold will continue to liaise with the resident.

The Parish Council also unanimously approved the replacement of a water container that has been lost.

Queens Commonwealth Canopy

The Chairman read out correspondence received from a resident who is one of ten thousand people in the UK to obtain five trees as part of the Queens Commonwealth Canopy project and has kindly offered to donate one of the trees to plant on one of the five village greens based on advice from DMBC tree officers and others.

RESOLVED to reply to the resident to accept his very generous offer. **CHAIRMAN**

16. ALLOTMENTS PROVISION

Site clearance quotations – progress and feedback – No further update

Feedback from Airport on Finningley Parish Council Land Management Plan

The Chairman read out the response received 17/07 from Tony Lonsdale. The Parish Council discussed the response and the feedback received from Kellie Naylor.

It was agreed that a two tiered plan was required which deals with both the general management (which is the responsibility of the Parish Council) and the habitat/wildlife management (which is the responsibility of the Allotment Society).

RESOLVED to review the document already submitted and the additional information that is still required. **CHAIRMAN & CLLRS W BEDFORD AND R CASTLE**

Allotments – next steps

RESOLVED to approach DMBC to arrange pre-planning meeting. **CHAIRMAN & CLLRS W BEDFORD AND R CASTLE**

17. FINANCIAL MATTERS

Pre-Approved BIB transactions – For Information Only

£ 50.00	MK Styring (Parish Council Newsletter Printing)	BIB.415
£ 347.94	J Leighton-Eshelby (July Salary and Mileage)	BIB.416
£ 84.00	HMRC (PAYE)	BIB.417

To approve BIB transactions

£ 66.02	Npower (Pond Electricity)	BIB.418
£ 131.47	DMBC – Dog Bin Emptying	BIB.419
£ 15.52	DMBC – Litter Bin Emptying	BIB.420
£ 340.00	Gillies Landscapes (Grass Cutting/Weeding)	BIB.421

Playing Field Contribution

The payment of the annual contribution (£2,000) was discussed and unanimously agreed.

YLCA One Day Conference 2018

The Parish Council unanimously agreed the clerk’s attendance to the conference being held on 28th September at a cost of £57.50.

Section 106 Money projects

The Parish Council briefly discussed potential projects which the Section 106 money available for open space projects and improvements in the village could be used for including becoming involved with Yorkshire in Bloom as suggested by Ward Councillor Alan Jones and improvements to the pond area. The Chairman urged all members to communicate with residents on what open space improvements they would like to see.

RESOLVED to be discussed further at the next Parish Council meeting.

18. PLANNING ISSUES

a) Planning Update: Site on Bank End Road 13/00531/TIP – No further update

b) Planning Applications Received:

18/01562/FUL – Erection of 2 dwellings following demolition of existing house and garage at Burnham House, 3 Chapel Lane, Finningley.

Members agreed a “neutral comment” to this application but agreed that it may, based on the consultation with residents in the area, choose to submit comment before the deadline. The Chair and Clerk were to coordinate this.

18/01582/TCON – Conservation Area Notification to fell one sycamore; the tree being within the Finningley Conservation Area at the Harvey Arms, Old Bawtry Road, Finningley. No Objections

18/01521/FUL – 26 Manor Farm Court, Finningley. No Objections

c) Planning Concerns

Councillor W Bedford spoke about the recent changes that DMBC have made to the Planning Portal.

19. NEWSLETTER

Printing of newsletter

It was noted that the printer does not wish to continue with the current arrangement after the September newsletter so the Parish Council will need to make alternative arrangements for December.

RESOLVED to make further enquires with regards to alternative arrangements. **CHAIRMAN & CLERK**

20. HIGHWAY ISSUES

Playing Field Sign

Councillor B Worsfold reported that he has been liaising with DMBC with regards to the proposed sign for the Playing Field to be situated on the village green and it was noted that the new sign cannot be attached to the lamp standard as that already has the Village Hall sign attached.

DMBC have proposed that a new post is installed (approx 2.5 metres in height) directly behind the existing lamp standard to which the Village Hall sign can be attached. This will then permit the Playing Field sign to be attached to the lamp standard and it was noted that DMBC will bear all the costs.

RESOLVED to send letter to DMBC confirming the arrangement. **CLERK**

Councillor R Castle spoke about a recent suggestion from DMBC as to how Highway issues can be reported. Members agreed that this should be used to report Highway issues following the next Village Walkabout. Cllr Castle agreed to report back on how well the new approach had worked.

21. WEBSITE ISSUES

Parish Council Website - No issues raised.

22. TO RECEIVE AND NOTE CORRESPONDENCE

RESOLVED to circulate to members in the usual manner.

Mayflower Medical Practice Appeal

The Parish Council discussed the recently rejected application by Mayflower Medical Practice to base a pharmacy in Finningley and it was agreed that the Parish Council continued its support of having a pharmacy in the village based at the Mayflower Surgery.

RESOLVED to send a letter to support the appeal. **CLERK**

DMBC – Review of the Statement of Licensing Policy (Gambling Act 2005)

It was agreed that members would respond individually if they wished to do so.

Letter of thanks received from Auckley Parish Council

A letter thanking the Parish Council for the donation of Christmas light bulbs which Finningley Parish Council no longer use but are the same wattage as the ones that festoon the two Christmas trees at Auckley was noted.

Letter received from a resident in response to the recent newsletter

A letter received thanking the Parish Council for reminding villagers that they should make sure that trees and hedges are cut back to allow proper access on footpaths and pavements was noted.

However, the letter also noted that under Section 1 of the Wildlife and Countryside Act (1981) it is an offence to intentionally take, damage or destroy the nest of any wild bird while it is use or being built and therefore the RSPB recommends that cutting hedges and trees is avoided between March and August.

RESOLVED to thank the resident for their correspondence which has been noted. **CLERK**

23. TO CONFIRM DATE OF NEXT MEETING:

Tuesday 21st August 2018 at 7pm in the Village Hall (Restricted Agenda)

Chairman: