

MINUTES OF THE ANNUAL MEETING OF FINNINGLEY PARISH COUNCIL HELD IN THE VILLAGE HALL, FINNINGLEY, ON TUESDAY 15TH MAY 2018 FOLLOWING THE ANNUAL PARISH MEETING

PRESENT: Cllrs R Johnson (Chairman), W Bedford, R Castle, J Clarke and Mrs C Styring

IN ATTENDANCE:

Stephen Racjan (DMBC)
Mr Roy Hattersley

One member of the public

Mr Roy Hattersley raised concern regarding a large group of juveniles (approx. 40) who had gathered on the Playing Fields last weekend and left a lot of rubbish. It was thought that the group was not local to the area and it was agreed that the Parish Council and the Playing Fields Association will continue to monitor the situation.

A member of the public noted that earlier in the year the Parish Council had agreed to consider publishing draft minutes and asked for an update on this. It was noted that draft minutes are now circulated to all members within 10 days of the meeting as agreed but that the Parish Council must fully consider the publishing of draft minutes before making any decision on this.

It was agreed to contact the YLCA for advice and to put publishing of draft minutes on the June agenda.

CLERK

1. TO ELECT A CHAIRMAN FOR THE YEAR

Cllr W Bedford proposed Cllr R Johnson, this was seconded by Cllr Mrs C Styring and unanimously agreed.

RESOLVED that Cllr R Johnson be Chairman for the year.

2. SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE FORM

Cllr R Johnson signed the Declaration of Acceptance of Office.

3. TO ELECT A VICE CHAIRMAN FOR THE YEAR

Cllr J Clarke proposed Cllr W Bedford, this was seconded by Cllr R Castle and unanimously agreed.

RESOLVED that Cllr W Bedford be Vice Chairman for the year.

4. TO AGREE ITEMS TO WHICH THE PUBLIC AND PRESS SHOULD BE EXCLUDED UNDER THE PUBLIC BODIES (ADMISSIONS TO MEETING) ACT 1960 - None

5. TO RECEIVE/ACCEPT APOLOGIES – Councillor B Worsfold

6. DECLARATIONS OF OTHER INTERESTS AND ANY UPDATES TO EXISTING MEMBERS' INTERESTS

Cllr R Johnson declared an interest in Item 14

Cllr Mrs C Styring declared an interest in Item 17

Cllr W Bedford declared an interest in Items 11 & 15

7. POLICING ISSUES

The clerk advised of the following incidents reported during March via police.uk:-

Criminal Damage & Arson – Wroot Road

Anti-Social Behaviour (4) – Lindley Road, Pickle Wood Court, Station Close & Lower Pasture

Violence (4) – Station Road, Pickle Wood Court and (2) Doncaster Road

Burglary – Ashley Court

Public Order (2) – Gatesbridge Park and Lower Pasture

Other Crime – Station Road

It was noted that the Parish Council were still not receiving the weekly police reports and it was agreed that the clerk would contact PCSO Elizabeth Taylor and ask for this to be addressed as agreed at the April Parish Council meeting.

8. REPORT FROM WARD COUNCILLORS

Stephen Racjan (DMBC) reported that he regularly receives a police report and agreed to forward this to the clerk for circulation to members.

The Chairman reported that Ward Councillor Steve Cox had attended the recent licensing meeting regarding the Harvey Arms and it was noted that the majority of the variations to the existing license have been granted.

9. TO DISCUSS ANY ISSUES RAISED UNDER PUBLIC PARTICIPATION – No items raised

10. TO APPROVE MINUTES OF THE PARISH COUNCIL MEETING HELD 17.04.18
RESOLVED the minutes be approved as a true record and signed by the Chairman.

11. MATTERS ARISING FROM ABOVE MEETING FOR INFORMATION/NOTING

Wellington Drive (Formally Trinity Gate) Footpath – Update

It was noted that the Chairman had followed this up with Richard Purcell (DMBC) who agreed to consult with Highways. No feedback to date.

The Parish Council expressed their disappointment in the lack of response.

North East Bassetlaw Community Liaison Group

The Chairman gave an overview of the meeting held to review the terms of reference and it was noted that the terms of reference are still relevant and are embodied in the Section 106 Agreement so changing these would be very difficult.

The Chairman advised that IGAs have agreed to produce a monthly report to Misson Parish Council based on specific issues they have raised which will be circulated to all members and enable the Liaison Group meetings to address issues of wider concern. This new arrangement will be trailed for a few meetings, then reviewed.

12. GDPR UPDATE

The Chairman reiterated that the GDPR comes into effect from Friday 25th May 2018 and that all Parish Councils must comply with the new regulations. The Chairman also spoke about the lawful conditions that must be applied to process personal data.

Implementation Update

It was noted that on 9th May MPs accepted the Government amendment to exempt all Parish and Town Councils and Parish meetings in England and Community and Town Councils in Wales from the requirement to appoint a Data Protection Officer (DPO).

The clerk advised that the Information Commissioners Office has issued a reassurance statement for the parish sector stating that provided that councils and parish meetings are committed to working towards implementation of GDPR requirements and have a positive attitude to this they will be understanding, fair and proportionate.

The Parish Council discussed the GDPR requirements and it was **RESOLVED** that the Chairman, Vice Chairman and the clerk will work together to prepare for compliance.

13. PARISH COUNCIL VACANCY

Co-option to fill Casual Vacancy

The clerk advised that DMBC have confirmed that no election has been called therefore the Parish Council can co-opt to fill the vacancy.

It was noted that two expressions of interest have been received to date and it was agreed that the candidates would be asked to submit in writing why they would like to join Finningley Parish Council. The note to be circulated to all members in advance of the June meeting when the new member will be co-opted.

14. ISSUES RELATING TO JOINT PLAYING FIELD

Pavilion

It was agreed that the Pavilion account will be finalised as soon as possible with any surplus to be paid over to the PFA for on-going maintenance. The PFA will then be responsible for any further expenditure.

RESOLVED to present the final Pavilion account to the Parish Council at the June meeting. **CHAIRMAN/CLLR WORSFOLD/CLERK**

The Chairman reported that weeds are growing through the gravel on the pavilion car park and require spraying. It was agreed to contact Gillies Landscapes for a quote to carry out the work required. **CLERK**

Mr Roy Hattersley reported an overhanging hedge at the back of Lindley Road and it was agreed to contact DMBC to ask them to cut this back. **CLERK**

Enforcement Training

It was noted that at the meeting with Rob Scarborough and John Brookes held on Wednesday 11th April the possibility of enforcement training for Parish Councillors was discussed.

It was agreed to arrange a training session as members would like further information on enforcement and that other interested parties may also be invited to attend.

RESOLVED to contact Rob Scarborough to arrange a convenient date and time. **CHAIRMAN AND CLERK**

Enhancement of Public Protection Order

It was agreed to discuss this item further following the enforcement training.

15. ISSUES RELATING TO VILLAGE HALL

Village Hall Committee Meeting Minutes/Report

Councillor W Bedford reported that 6 outdoor and 6 indoor pitches have already been confirmed for the car boot sale on Monday 28th May (Bank Holiday).

The Chairman raised concern regarding recent advertising signage that was put on the village green by hirers without permission from the Parish Council.

RESOLVED to request that the Village Hall Management Committee inform all hirers that they must get permission from the Parish Council to put any signs/banners on the village green. **CLLR W BEDFORD**

Update on Maintenance Plan

No further update - Defer until June meeting

16. POND ISSUES

Pest Control Maintenance Contract

The clerk reported that the invoice had now been paid and that she was awaiting further details from DMBC.

RESOLVED to chase contract schedule and to ask DMBC to remove the old bin. **CLERK**

It was also agreed to look at any work required at the pond during the next village walkabout (date to be confirmed).

17. ALLOTMENTS PROVISION

Site clearance quotations – progress and feedback

No further update – Defer until June meeting

Feedback on Finningley Parish Council Land Management Plan

It was noted that the clerk has sent the Land Management Plan to Tony Lonsdale and requested feedback on a number of occasions but unfortunately no response has been received.

RESOLVED to contact Tony Lonsdale to advise that the Parish Council are at the point of submitting a planning application based on the information already provided and to request confirmation that he is happy for the Parish Council to go ahead. **CLERK**

18. FINANCIAL MATTERS

Pre-Approved BIB transactions – For Information Only

£ 347.94	J Leighton-Eshelby (May Salary and Mileage)	BIB.409
£ 84.00	HMRC (PAYE)	BIB.410
£ 264.00	DMBC (Pest Control Contract)	BIB.411

National Salary Award 2018-2019

RESOLVED to pay the appropriate payment back dated to 1st April 2018.

a) Receive Annual Accounts 2017/18

The annual accounts 2017/18 were distributed, reviewed and accepted

b) Annual Governance Statement 2017/18

The Annual Governance Statement 2017/18 was reviewed, accepted and signed off by the Chairman.

c) Accounting Statement 2017/18

The Accounting Statement 2017/18 was reviewed, accepted and signed off by the Chairman.

19. PLANNING ISSUES

a) Planning Update: Site on Bank End Road 13/00531/TIP

Councillor W Bedford gave an update on the retention of the site access.

b) Planning Applications Received

1. 18/01092/FUL – Demolish existing garage of Heathfield House and derelict bungalow (known as San Diego), retain existing house (known as Heathfield House) and construct proposed residential development of 8 dwellings with associated garages and access at Heathfield House and San Diego on land off Old Bawtry Road, Finningley.

The Chairman asked all members to consider the application and respond to both the clerk and Chairman with any comments to be forwarded to DMBC.

c) Planning Concerns - None

d) Report on Training

Councillor R Castle gave an overview of the YLCA Planning Seminar held on Saturday 24th March when the main topics discussed were material considerations – the need for them and their use and neighbourhood planning.

The Parish Council discussed the benefits of having a Neighbourhood Plan which enables communities to play a much stronger role in shaping the area in which they live and also gives the Parish Council the opportunity to decide on new development proposals.

The Chairman spoke about the amount of work, commitment and expense in putting together a Neighbourhood Plan and it was agreed that this would be considered further at a future meeting.

20. APPOINTMENTS TO:

Joint Playing Field Committee (2)

Councillors R Johnson and B Worsfold

Village Hall Committee (2)

Councillors W Bedford and R Castle

21. APPOINTMENTS TO OUTSIDE BODIES:

PCJCC (1) plus a deputy

Councillor R Johnson Deputy – Councillor Mrs C Styring

Airport Noise Monitoring Committee (1) plus a deputy

Councillor J Clarke Deputy – Councillor B Worsfold

DMBC Public Rights of Way Forum (1)

Councillor W Bedford

IGas CLG Representatives (2)

Councillors R Johnson and W Bedford

22. PARISH COUNCIL APPOINTMENTS:

To agree/confirm 2 Council Auditors

Councillors R Johnson and Mrs C Styring

To agree/confirm Cheque/BIB Signatories

Councillors W Bedford, R Castle, J Clarke and B Worsfold

To agree/confirm members who will undertake Highways/Footpaths patrols
Councillor R Castle to lead and all members to undertake patrols on the basis of those available when the inspections are carried out.

To agree/confirm Newsletter Editorial Team
Councillors Mrs C Styring, R Johnson and B Worsfold and the clerk

23. HIGHWAY ISSUES

School Crossing Patrol Officer

The clerk reported that DMBC are still looking to recruit a new school crossing patrol officer but have not had any interest in the vacancy. It was noted that DMBC will continue to advertise the vacancy and are looking at working with the school in doing a book bag leaflet drop.

The Parish Council also agreed to assist in promoting the vacancy on its website, noticeboard and in the forthcoming newsletter.

Councillor R Castle spoke about the issue of parking on the footpath and the enforcement of this.

24. WEBSITE ISSUES

Parish Council Website

No issues raised

25. TO RECEIVE AND NOTE CORRESPONDENCE

Resolved to circulate to members in the usual manner.

Request to put banner on the green

A letter received requesting permission to put a banner on the green to promote the launch of a new slimming club was noted.

RESOLVED to respond and advise that a banner would not be permitted but a pavement sign can be put on the green before and removed immediately after the club sessions.

CLERK

Letter received from resident concerning peacocks (peafowl)

The Parish Council considered the letter received and it was noted that although the Parish Council sympathise with the difficulties experienced by the resident they would need to demonstrate that a significant proportion of residents would like the peacocks removed from the village before they gave the matter further consideration.

St Oswalds Sports Day – Friday 8th June

Councillor W Bedford noted that the school sports day will be held on 8th June and the Chairman agreed to speak to the Playing Fields Association with regards to using the Pavilion car park to help alleviate parking problems.

26. TO CONFIRM DATE OF NEXT MEETING:

Tuesday 19th June 2018 at 7pm in the Village Hall.

Chairman: