

MINUTES OF THE FINNINGLEY PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL,
FINNINGLEY, ON TUESDAY 17TH APRIL 2018 AT 7PM

PRESENT: Cllrs R Johnson (Chairman), W Bedford, J Clarke and Mrs C Styring

IN ATTENDANCE:

PCSO Elizabeth Taylor
Mr Roy Hattersley

1. TO AGREE ITEMS TO WHICH THE PUBLIC AND PRESS SHOULD BE EXCLUDED UNDER THE PUBLIC BODIES (ADMISSIONS TO MEETING) ACT 1960 – None

2. TO RECEIVE/ACCEPT APOLOGIES – Councillors R Castle and B Worsfold
Ward Councillors Jane Cox and Steve Cox

3. DECLARATIONS OF OTHER INTERESTS AND ANY UPDATES TO EXISTING MEMBERS' INTERESTS

Cllr R Johnson declared an interest in Item 12
Cllr Mrs C Styring declared an interest in Item 15
Cllr W Bedford declared an interest in Item 13

4. POLICING ISSUES

PCSO Elizabeth Taylor advised of the following incidents reported during March and April in Finningley and Hayfield:-

March 2018

Burglary x 3
Theft from a motor vehicle x 2
Assault x 2
Shop Lifting x 3
Damage x 2
Anti-Social Behaviour x 6

April 2018 (To date)

Burglary from dwelling x 1
Assault x 1
Anti-Social Behaviour x 1
Miscellaneous x 6

The Chairman requested specific figures for Finningley only in the future and PCSO Taylor agreed to try to accommodate this request and to ensure that the weekly police reports are forwarded to the clerk so they can be circulated to members.

PCSO Taylor also advised that she had recently carried out speed monitoring and monitoring of inconsiderate parking outside St Oswald's school with Ward Councillor Steve Cox. The PCSO also informed that more police officers will be trained to carry out speed monitoring in the near future.

5. REPORT FROM WARD COUNCILLORS/DMBC REPRESENTATIVES

The clerk read out correspondence received from Ward Councillor Steve Cox advising that he had received a telephone call from a resident raising concern regarding traffic outside the primary school during drop off and pick up times.

The Chairman advised that he had also spoken to the resident about her concerns and the suggestion by Steve Cox that she might organise a petition.

It was also noted that unfortunately at present there is no school crossing patrol officer.

RESOLVED to contact DMBC to enquire about the school crossing patrol officer vacancy i.e. if they intend to replace the officer, how long will it be before they are in post and if they have no intention of replacing the officer what alternative plans will be put in place.
CLERK

6. TO DISCUSS ANY ISSUES RAISED UNDER PUBLIC PARTICIPATION - No items raised.

7. TO APPROVE MINUTES OF THE PARISH COUNCIL MEETING HELD 20.02.18

With one minor amendment from B1369 to B1396 it was resolved that the minutes be approved as a true record and signed by the Chairman.

8. MATTERS ARISING FROM ABOVE MEETING FOR INFORMATION/NOTING

Wellington Drive (Formally Trinity Gate) Footpath – Update

It was noted that the Chairman had spoken to Richard Purcell (DMBC) on Wednesday 21st March who had agreed to look into this further. No feedback to date.

RESOLVED to follow up with Richard Purcell (DMBC).

CHAIRMAN

North East Bassetlaw Community Liaison Group

Councillor W Bedford advised of the ongoing issues between Misson Parish Council and IGas which were not consistent with the original terms of reference. The next meeting would review the terms of reference and find an acceptable meeting format for the future.

9. DMBC PUBLIC RIGHTS OF WAY FORUM

Councillor W Bedford gave an overview of the recent Public Rights of Way Forum and the issues raised.

10. GDPR UPDATE

Report on training

The clerk gave an overview on the recent YLCA training seminar where topics discussed included the lawful conditions that must be applied to process personal data, the Parish Councils responsibilities and the appointment of a Data Protection Officer.

The clerk read out correspondence received from the YLCA (17/04) advising that the Joint Executive Board of YLCA have agreed that the Associations will provide a Data Protection Officer (DPO) service for all councils and parish meetings who are subscribing members although the details are still to be confirmed.

It was also noted that a new annual data protection fee of £40.00 (Tier 1) will come into existence on Friday 25th May 2018 and is payable when the existing Parish Council data protection renewal is due (August 2018).

Plan/Progress to Implementation

RESOLVED to undertake a data audit and draft a documentation retention policy and privacy notice to be agreed at a future meeting.

CLERK AND CHAIRMAN

11. PARISH COUNCIL VACANCY

Notice posted 4th April

The Chairman advised that the Parish Council has implemented the casual vacancy procedure and that two expressions of interest have been received to date. It was noted that DMBC will advise the Parish Council after the 24th April if an election has been called or if they can co-opt to fill the vacancy.

12. ISSUES RELATING TO JOINT PLAYING FIELD

PFA Meeting 9th April 2018

The Chairman gave an overview of the meeting held on Monday 9th April 2018.

Publication of PFA Minutes

The Chairman reported that the PFA has no objections to the minutes being made public once they have been approved and it was agreed that they will be put on the Pavilion noticeboard and on the Parish Council website.

PSPO Meeting

The Chairman gave an overview of the meeting with Rob Scarborough and John Brookes including an update on penalties enforced, interpretation and explanation of data and possible training for Parish Councillors. Rob was asked if there was "certification" (i.e. proof of authority) following the training. He agreed to look into this. It was agreed to discuss enforcement training and enhancement of the public protection order at the May Parish Council meeting.

13. ISSUES RELATING TO VILLAGE HALL

Village Hall Committee Meeting Minutes/Report

Councillor W Bedford advised that the Village Hall Committee were holding a car boot sale on Monday 28th May (Bank Holiday) and that a Committee meeting will be held on Monday 14th May to finalise the details.

Update on Maintenance Plan

Councillor W Bedford reported that the maintenance plan is still ongoing.

14. POND ISSUES

Pest Control Maintenance Contract

The clerk reported that Mark Drabble (DMBC Pest Control/Dog Warden Manager) had advised that the contract could not be set up until payment had been received but it was noted that the Parish Council had not received an invoice so the clerk had chased this up and the invoice would be paid once received.

15. ALLOTMENTS PROVISION

Site clearance quotations – progress and feedback

It was noted that this item was still ongoing.

Feedback on Finningley Parish Council Land Management Plan

It was noted that the clerk had sent the Land Management Plan to Tony Lonsdale (Peel) and requested feedback on this but unfortunately despite chasing this up no response had been received.

RESOLVED to continue to chase Tony Lonsdale for feedback on the proposed Land Management Plan.

CLERK

16. FINANCIAL MATTERS

Pre-Approved BIB transactions – For Information Only

£ 100.00	Maypole Donation	BIB.401
£ 25.00	MRK Styring (Newsletters)	BIB.402
£ 347.94	J Leighton-Eshelby (April Salary & Mileage)	BIB.403
£ 84.00	HMRC (PAYE)	BIB.404

To approve BIB transactions

£ 45.00	YLCA (GDPR Training Seminar)	BIB.405
£ 49.19	Npower (Village Pond Standing Charge)	BIB.406
£ 131.47	DMBC (Dog Bin Emptying)	BIB.407
£ 15.52	DMBC (Litter Bin Emptying)	BIB.408

17. PLANNING ISSUES

a) Planning Update: Site on Bank End Road 13/00531/TIP

Councillor W Bedford reported that Ward Councillor Alan Jones had raised a number of issues concerning the site with the DMBC Planning Department.

b) Planning Applications Received – None Received

c) Planning Concerns – No concerns raised

d) Report on Training

It was agreed that this item would be deferred until the May meeting as both Councillors R Castle and B Worsfold were absent.

The Parish Council briefly discussed the benefits of putting together a Neighbourhood Plan which is a statutory document that must be taken into account during any planning process. Agreed that the topic be discussed further at a later meeting following feedback from Cllrs Worsfold and Castle.

18. HIGHWAY ISSUES

RESOLVED to chase DMBC with regards to replacing the school crossing patrol officer (as agreed under item 5) and to pursue other measures to protect the safety of the children.

CLERK

19. WEBSITE ISSUES

Parish Council Website – No issues raised

20. TO RECEIVE AND NOTE CORRESPONDENCE

Pedestrian Path A614

The Chairman read out a letter received from a resident expressing concern regarding drops in the path which are causing difficulties for cyclists and the speed of traffic using the road. The response sent from the Chairman was noted.

Harvey Arms Complaint

It was noted that a complaint had been received from a resident (previously circulated to members) and that the Parish Council were awaiting advice from the YLCA with regards to the involvement of the Parish Council in matters relating to licensing of premises or variations to existing licenses.

It was noted that Ward Councillor Steve Cox, who had received the same complaint prior to it being sent to the Parish Council, had already raised the issue with DMBC Licensing. It was agreed that the Parish Council would not get involved unless advised by YLCA that it was within its remit. Council agreed to leave Ward Councillor Steve Cox and DMBC Licensing to deal with this matter.

National Citizenship Service Community Projects

It was agreed that as no projects had been raised this item would be taken off future agendas.

Doncaster Sheffield Airport Masterplan 2018-2037

The Parish Council briefly discussed the masterplan and it was agreed that in principle the Parish Council supports the plan but reserves the right to comment on each individual element when consulted.

YLCA South Yorkshire Branch Nomination Paper

Receipt of the nomination paper was noted and it was agreed that the Parish Council would put forward their nominations prior to the deadline of Friday 18th May.

RESOLVED to nominate the current Chair and Vice-Chair for a further term of office.
CLERK

Maypole

The Chairman advised that the maypole has been delivered and is currently being stored at the Pavilion but will be relocated to the Harvey Arms in the near future. The event will be hosted by the Harvey Arms.

21. TO CONFIRM DATE OF NEXT MEETING:

Tuesday 15th May 2018 at 7pm in the Village Hall.

Chairman: