

MINUTES OF THE FINNINGLEY PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL,  
FINNINGLEY, ON TUESDAY 19<sup>TH</sup> DECEMBER 2017 AT 7PM

PRESENT: Cllrs R Johnson (Chairman), W Bedford, R Castle, J Clarke, Mrs C Sheriff,  
Mrs C Styring and B Worsfold

**1. TO AGREE ITEMS TO WHICH THE PUBLIC AND PRESS SHOULD BE EXCLUDED UNDER THE PUBLIC BODIES (ADMISSIONS TO MEETING) ACT 1960** - None

**2. TO RECEIVE/ACCEPT APOLOGIES** – Ward Councillor Steve Cox, Stephen Racjan (DMBC)

**3. DECLARATIONS OF OTHER INTERESTS AND ANY UPDATES TO EXISTING MEMBERS' INTERESTS**

Cllr R Johnson declared an interest in Item 14

Cllr B Worsfold declared an interest in Item 14

Cllr Mrs C Styring declared an interest in Item 17

Cllr Mrs C Sheriff declared an interest in Item 15

Cllr W Bedford declared an interest in Item 8 & 15

Cllr J Clarke declared an interest in Item 13

**4. POLICING ISSUES**

The clerk advised of the following incidents reported during October via police.uk:-

Burglary – Blenheim Road

It was noted that information regarding the South Yorkshire Police Alerts messaging system had been included in the recent Parish Council newsletter.

It was agreed that the Parish Council would register on the system in order to receive more up to date information than is currently available via police.uk.

Cllr B Worsfold advised that Neighbourhood Watch have been informed that either a police officer or PCSO will be present at every meeting.

**5. REPORT FROM WARD COUNCILLORS/DMBC REPRESENTATIVES**

The clerk read out a report received from Ward Councillor Steve Cox advising that he had recently been involved with the police in carrying out speed monitoring in the village and that he hoped to continue with this in the New Year.

**6. TO DISCUSS ANY ISSUES RAISED UNDER PUBLIC PARTICIPATION**

Cllr J Clarke advised that following the November meeting he had looked at the stone barn on Doncaster road and reported that the arch of the barn is sound and that the only issue of concern is the woodwork.

**7. TO APPROVE MINUTES OF THE PARISH COUNCIL MEETING HELD 21.11.17**

With one alteration to Item No.23 from "Data Protection legislation" to "Data Protection regulation" it was resolved that the minutes be approved as a true record and signed by the Chairman.

**8. MATTERS ARISING FROM ABOVE MEETING FOR INFORMATION/NOTING**

Wellington Drive (Formally Trinity Gate) Footpath – Update

The clerk advised that no further update had been received from Ward Councillor Steve Cox.

It was agreed that the footpath has been clearly established as a garden by the homeowner and that the Parish Council want a site meeting with DMBC to discuss this

further as it is not compliant with the original planning consent.

**RESOLVED** to write to Mayor Ros Jones and if no response is received then to escalate this to Caroline Flint (MP).

#### North East Bassetlaw Community Liaison Group

Councillor W Bedford advised that Nottinghamshire County Council have appointed a monitoring officer who has visited the Misson site and found this to be compliant. It was also noted that as requested the monitoring officer will be carrying out a further site visit in the near future.

Councillor Bedford also reported that preparation work will continue to be carried out between now and Christmas with test drills to be carried out at the Tinker Lane site by March before moving onto the Misson site.

**RESOLVED** to request a list of contractors so the Parish Council can monitor traffic movements on Wroot Road. **CLLR W BEDFORD**

### **9. REPORT ON PUBLIC RIGHTS OF WAY FORUM**

Councillor W Bedford reported that this had been a very productive meeting with three representatives from Network Rail present. It was noted that a lengthy discussion had taken place regarding old outstanding issues which the representatives had agreed to look into further.

### **10. REPORT ON AIRPORT CONSULTATIVE COMMITTEE MEETING**

Councillor Mrs C Sheriff gave an overview of the meeting held on Thursday 7<sup>th</sup> December including an update on airport activities and an environmental report.

Councillor Sheriff also advised that discussion had taken place regarding the Community Investment Fund and that it had been agreed that the airport should review its decision making process for the fund.

It was noted that concerns regarding the allocation of funding had been raised by Blaxton Parish Council and that they had requested the support of Finningley Parish Council.

**RESOLVED** to allow the airport to put together a clear mechanism for the allocation of funding from the Community Investment Fund and not to make comment on this.

### **11. COMMUNITY ENGAGEMENT STRATEGY DEVELOPMENT SESSION**

Feedback on session attended by Cllrs Castle and Johnson

Councillor R Castle gave an overview of the meeting held to gauge how Parish Councils engage with the community and to establish what is going on in the local area.

Councillor R Johnson reported that DMBC had agreed to provide feedback from the meeting but that this had not been received to date.

**RESOLVED** to circulate feedback to members once received. **CHAIRMAN**

### **12. CHRISTMAS TREE LIGHTS**

Review in use and any further recommendations

It was noted that positive comments regarding the new lights have been received from members of the public.

Councillor B Worsfold reported that a resident had suggested the idea of coordinated switch on event for next year to include the church etc. and it was noted that the Community Group are looking into putting on a bigger community event/ light switch on.

**RESOLVED** to write to the Community Group to offer the Parish Councils assistance with the community event/switch on. **CLERK**

**RESOLVED** to look at installing a timer in the future to allow the lights to be turned on daily at a specific time to maximise impact. **CLLR MRS C SHERIFF**

### **13. DISCUSS FURTHER ACTION ON THE MANAGEMENT OF TREES IN THE VILLAGE**

#### Feedback from DMBC re Tree Work in Village

It was noted that the work agreed by DMBC has now been carried out.

**RESOLVED** to write to David Hooley (DMBC) to thank him for his assistance and to advise that the Parish Council will provide him with any feedback following the next walk around in January (date to be confirmed). **CLERK**

#### Discuss Quote received from Viking Trees (Lindley Road)

**RESOLVED** to contact Viking Trees to thank them for the quote and to inform them that DMBC have now carried out the work. **CLERK**

### **14. ISSUES RELATING TO JOINT PLAYING FIELD**

#### Pavilion Project Update

Councillor B Worsfold reported that the Parish Councils container has been emptied and can now be removed and that the other containers are to be relocated away from the pavilion. Skip also to be removed this week.

#### Pavilion Project – Financial/Legal Update

The Chairman and Councillor B Worsfold gave an overview of the meeting held with DMBC on Monday 4<sup>th</sup> December to discuss the conclusion of the project and the finalising of Section 106 Agreement.

### **15. ISSUES RELATING TO VILLAGE HALL**

#### Village Hall Committee Meeting Minutes/Report

Councillor W Bedford gave an overview of the Annual General Meeting/Committee Meeting held on Monday 11th December and reported that the Committee are looking at refurbishing the toilets and are also considering a kitchen expansion.

It was noted that the Committee had requested a copy of the Parish Council Risk Assessment and had also thanked the Parish Council for investigating the village hall damp issues.

Following a query raised regarding the possibility of the village hall being used by the Guides and Brownies it was noted that unfortunately the hall was not available at the times requested due to prior bookings.

Councillor B Worsfold raised a query regarding the billing for a recent Neighbourhood Watch meeting.

#### Defibrillator Update

Councillor W Bedford reported that the cabinet has now been installed and that the defibrillator will be connected as soon as possible once the electrical supply has been established.

It was also noted that the Community group were hoping to hold defibrillator training (open to the public) on Tuesday 9<sup>th</sup> January.

#### Damp Monitoring Report

It was noted that the clerk was still waiting for Bonsers to confirm a date for a site meeting to discuss the work required.

## **16. POND ISSUES**

### Pest Control

Councillor B Worsfold advised that he has collected the pest control litter bin and that this will be installed at the pond (onto a concrete base) once the weather improves. It was also noted that the lumps of wood thrown into the pond will be removed.

## **17. ALLOTMENTS PROVISION**

Councillor R Castle advised that the Finningley Community Allotments Society (FCAS) have formulated a draft Allotments Rules and Guidance and it was resolved to send this to a representative of Peel Holdings for consideration. **CLERK**

The Parish Council also briefly discussed the allotment requirements and the associated expenses.

**RESOLVED** to obtain quotes to fence off and clear the site. **CLLRS R CASTLE & B WORSFOLD**

**RESOLVED** to look into electricity and water services for the site. **CLLR J CLARKE**

## **18. FINANCIAL MATTERS**

### Pre-Approved BIB transactions – For Information Only

£	50.00	MK Styring (Parish Council Newsletters)	BIB.379
£	495.28	J Leighton-Eshelby (December Salary, Office Allowance and Mileage)	BIB.380
£	93.92	HMRC (PAYE)	BIB.381

### Budget/Precept for 2018/19

**RESOLVED** that the budget for 2018/19 would be £29,640 and that the precept for 2018/19 would be £26,059 (-0.03%) (Funding Requirement £26,600 less the grant from DMBC of £541), £3040 to be taken from Reserves.

**RESOLVED** to return precept form to DMBC. **CLERK**

### Asset Register Review

The Parish Council discussed the Asset Register review as previously circulated and it was agreed to add the electrical box serving the pond as a fixed asset (£3,000).

**RESOLVED** to accept the Asset Register 2017, to be reviewed by the Parish Council annually.

### Clerks salary – Pavilion Supplement

**RESOLVED** that as the additional Pavilion work is nearing completion the clerks hours will be reduced by 1 hour per week (Pavilion Supplement) from 1<sup>st</sup> April 2018, subject to review by the Parish Council.

## **19. PLANNING ISSUES**

**a) Planning Update: Site on Bank End Road 13/00531/TIP – No further update**

**b) Planning Applications Received**

17/02733/OUTM - Outline application for the development of a business park for use Class B1 (Office), B2 (General Industry) and B8 (Storage and Distribution) on approx 57,000sqm of land at **Doncaster Robin Hood Airport, First Avenue, Auckley, Doncaster.** No Objections

17/03069/FUL - Proposed demolition of existing barn and erection of a dwelling and garage with associated access and parking on **land off Frobisher Grange, Finningley Doncaster.** Object

1. The Parish Council was unhappy about the proposed amendment to the original planning consent. The Parish Council is disappointed that DMBC would even contemplate that this application is acceptable as the barn conversion formed part of the original planning consent.

2. The developer had failed in their due diligence as any problems with the barn should have been raised at the time of the site purchase.

**20. HIGHWAY ISSUES**

It was noted that a resident of St Oswalds Close had expressed concern that they are being disturbed in error by delivery drivers who should be delivering to St Oswalds Drive and that they had requested clearer signage for the Mell Homes development.

**21. WEBSITE ISSUES**

Parish Council Website – No issues raised

**22. TO RECEIVE AND NOTE CORRESPONDENCE**

Resolved to circulate to members in the usual manner.

Moderator recommendations following complaint

DMBC Monitoring Officer concluded that in relation to the Code there was “no breach” and the case was closed. He recommended a number of actions for the Parish Council. The Parish Council considered the recommendations by the DMBC Monitoring Officer (previously circulated to members), these have been noted and actions agreed.

Letter received from resident regarding proposed Royal Wedding celebrations

The clerk read out a letter received from a resident who would like to organise either a street party or community gathering to celebrate the royal wedding.

**RESOLVED** to write to the resident and advise that the Parish Council would support a community event provided it is compliant with relevant bodies and appropriate permissions are sought by the organisers.

**23. DISCUSSION ON CLLR CASTLE’S REVIEW OF COMMUNICATIONS**

Due to time constraints it was agreed that this item would be deferred to the January meeting.

**24. TO CONFIRM DATE OF NEXT MEETING:**

Tuesday 16<sup>th</sup> January 2018 at 7pm in the Village Hall.

Chairman: .....